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## **Press Releases, Conferences and Interviews**

It is important that information about district and/or school activities and other events be provided to the community in a way which will create and maintain a dignified and professionally responsible image for the school district.

The procedures listed below shall be followed when providing official district information to the news media:

- 1. The Board president shall be the official spokesperson for the Board, except as this duty is delegated to another board member or the superintendent.
- 2. The superintendent shall provide for distribution of news releases which are of a district-wide nature or pertain to established district policy.
- 3. The superintendent shall establish regulations for the dissemination of news releases pertaining to individual schools and athletics.

Adopted: January 2017